

**Association for Population/Family Planning Libraries and Information Centers,  
International (APLIC-I)**

Marriot Marquis Times Square

New York, New York

March 28, 2007, 9:00-10:30 am

**Business Meeting and 2008 Annual Meeting Planning Agenda**

In attendance: Kiet Bang, Tara Murray, Nykia Perez, Kay Willson, Julia Cleaver, Lori Delaney, Joann Donatiello, Elese Veeh, Margie Shiels, Dan O'Mahony, Zuali Malsawma, Mary Panke, Yan Fu, Elana Broch, Laurie Calhoun, Patricia Klosky, John Carper, John Carlson.

**I. President's Welcome -Tara**

- II. Minutes** - Elana Broch moved to approve the 2006 Business Meeting minutes, with noted changes, Margie Shiels seconded. Motion approved.

**III. Reports**

**Treasurer** – Lori Delaney (see attached reports) Need to get a copy of the projected conference expenses report for the archives (Lori has, but did not get copies for the packets). Discussion: our deficit from this conference is less that last year. Joann Donatiello moved to accept the treasurer's report and Laurie Calhoun seconded. Treasurer's report accepted.

**Archives** – Margie Shiels (see attached report)

**DUPS Program** – Kiet Bang (see attached report) Suggestion to make this an annual report. In past gave semi annual at fall board and conference.

**Membership** – Kiet Bang (see 2 reports attached) Kiet is adding joined dates to the database and several members added theirs.

**Newsletter** – Nykia Perez. The members that had offered to do this were not able to, so Nykia did the last one. Laurie Calhoun volunteered to help do the next one. Need another volunteer to help her. No one stepped forward at the meeting.

**Website** – Tara Murray and Nykia Perez. Four people are able to make changes; Nykia, Peggy, Tara, Kiet. Open for suggestions for changes to the website. Kiet is putting joining dates on the membership list.

**Listservs** – Nykia Perez. She has instituted some anti spam measures. She has been adding and removing members. People have to go through Nykia to get added to the list. There is an option for receiving messages in a digest form. Question about whether we want to have more or less lists. 1 list for everything, 2 (dups and main) as now, or 3 (Dups, request ILL, and Aplic news and announcements). Suggestion that we survey the APLIC-I list to see what the other members think. Suggestion that we use survey monkey to ask the questions. Suggestion to summarize this

discussion for the others. General feeling in the room is to keep it as is. Will ask the wider group.

### **Chapters** – no reports

**Audit committee** - Julia – explained the new process for the Board to audit the financial records kept by the treasurer. It was instituted this year is now included in the procedure manual. The audit checklist will be retain in the archives with the Treasurer's report.

### **Old Business**

**Bylaws** – Tara Murray – in process of revising. More next year

**Election of Officers** (see attached slate) amended with joanne for 2010 and Laurie c. for 2008. Still opening in 2009 class. Elana/Lori

**Nominations and Voting** – Nykia Perez

### **New Business**

**Membership Dues** (category for retired members). – Tara Proposal to add a special category for retired members. Discussion of whether alum members could get reduced rate. Seems clearer to keep it just retired.

**Motion** to create a new category of APLIC-I membership called 'Retired Member' with an annual fee of \$15, giving full membership benefits. Tara Murray moved and Laurie Calhoun seconded. Motion was approved.

**Motion** to adjourn Tara Murray moved and Lori Delaney seconded.

### **Lunch**

**Planning** for 2008 Annual Conference in New Orleans, Louisiana (Sheraton New Orleans, April 14-16, 2008) – Lori Delaney made notes on this session.