

MEETING MINUTES

APLIC-I Business Meeting Spring 2005
March 30, 2005, Philadelphia Marriott

Meeting was called to order at 9:40 am

In attendance:

1. Kiet Bang
2. Bill Barrows
3. Elana Broch
4. Stacia Burnham
5. John Carlson
6. John Carper
7. Julia Cleaver
8. Gretl Cox
9. Margaret D'Adamo
10. Lori Delaney
11. Joann Donatiello
12. Jackie Druery
13. Yan Fu
14. Jane Goett
15. Anne Ilacqua
16. Patricia Klosky
17. Zuali Malsawma
18. Tara Murray
19. Jennifer Nadeau
20. Nykia Perez
21. Susan Rohner
22. Margie Shiels
23. Claire Twose
24. Kay Willson

Treasurer's report

Bill Barrows announces Lori Delaney has agreed to stand for the treasurer position for next term.

A discussion with Anil will follow regarding the turnover of records.

The report for year ended 31 December 2004 as submitted by Anil was distributed.

Income: \$ 4831.99

Expenditure: \$5713.19

Fund balance: \$26, 831.38

The Treasurer's report was approved.

Archives

Margie Shiels distributed an inventory of the materials in the APLIC archives. Archives report was accepted.

DUPS

Kiet Bang distributed a report on activity and a list of the current distribution email list for DUPS. From March 2004 to March 2005, 16 lists were sent out containing 816 items (220 items were sent to requestors).

There was a question on whether we would reimburse non-members on DUPS list for their mailing costs. Such a situation has never come up, it would be addressed by the board if it did.

DUPS report was accepted.

Membership

Conference registration is 27 attendees.

Gretl Cox reported that (paid) membership appears to be shrinking. There were 57 paid memberships in 2004 (renewals were sent to 98 names on the directory). There was a suggestion that more outreach (to increase membership) was needed.

A review of the past year's attempt to contact all Population Centers in US and international population organizations was given by Nykia and Margie.

Membership report was accepted with corrections.

Newsletter—The Communicator

Yan Fu reported that currently we produce the newsletter 3x/year.

Generally people are supportive; people do not spontaneously contribute but are very nice when asked.

Nykia will no longer serve as co-editor.

Newsletter report was accepted.

Website

Tara Murray and Nykia Perez reported on the tasks completed and planned.

Membership list will be updated for 2005

A new conference section was added; all business meeting minutes were added and board minutes deleted.

Website report accepted.

Listserv

Nykia Perez stated that the DUPS listserv is hosted at the University of Pennsylvania. The membership listserv is hosted at the University of North Carolina. The University of Pennsylvania Pop Center has new server for listservs, with new features (e.g., archive, digest, interact with list, moderator).

So Nykia will be moving the membership to the University of Pennsylvania, everyone will get an email notifying them of the change and can opt into features and subscriptions.

There are 104 subscribed to the list.

It was agreed that people on the membership listserv, should be paid members. However, it was recognized that there are some on the listserv who are not. If someone who is not a member makes a lot of requests, we should send them an invitation to join and membership application.

Self-monitoring responses to ILL requests seems more reasonable than taking off interested individuals from our listserv.

Listserv report was accepted.

OLD BUSINESS

1. Gretl Cox: APLIC should somehow recognize Neil Zimmerman (for his generous contributions to requests). Consensus was to wait until NY conference, possibly grant free conference attendance for NY (includes banquet).
2. Julia Cleaver: Described the APLIC Procedures Manual. The Board is working on such a manual so that if any member is interested in serving on the Board or a Committee they will be able to refer to the description for each position.
3. John Carper: Suggested (regarding outreach) having a booth at PAA. It was mentioned that the PAA Conference program does list our meeting. Issues: What would be the charge for a booth? Who would staff the booth? APLIC brochures have been displayed at our organizational booths.

What about publicity at Global Health Council meetings? Notice on HIP-Net and/or HIF-Net? USAID CoP? Provide membership with a form letter or description of APLIC to use when we contact people. Nykia referred to her mailing to 50 academic centers and Margie did organizations (international)--no response. In the past we have had a publicity committee. Stacia Burnham stated she would volunteer to be on a newly formed publicity committee along with John Carper. But it will now be called outreach, not publicity.

ELECTION OF OFFICERS

The Ballot for 2005 Election (slate of officers) was distributed. One change was needed to replaced Bill Barrows' name with Lori Delaney's for Treasurer. The term of office will be one year for each Board position. Zuali Malsawma read the nominations. The Ballot was accepted with corrections.

Election was unanimous by voice vote.

NEW BUSINESS

- A gift of appreciation was presented to Kay Willson for years of service as Recording Secretary.
- Thanks were extended to Nykia Perez for conference planning, Anne Ilacqua presented a plant to her.

- Bill Barrows brought up APLIC's upcoming 40th anniversary and the need to plan for it. Bill and Anne suggested finding some of the original members and offering them free registration and banquet to NY conference plus \$200 stipend for their transportation. Who might they be:

Ruth Sandor

Carol Knopf

Bates Buckner

They could form a panel to discuss the founding (why they founded it). A review of the "History of APLIC" that Lisa Newman wrote for "The Communicator" should be made and an update/continuation written.

At 10:25am the meeting was turned over to conference planning and Tara Murray.

Conference Planning (for LA March 27 – 29, 2006)

Nykia prepared a beginning list of ideas of places to visit in L.A.

Tara listed past themes. Claire suggested looking at emerging issues like infectious diseases. Tara suggested that we continue the regional resources theme for one presentation; Asia makes sense on the west coast.

Anne analyzed the demography vs. NGO content and themes of past conferences and found that the sessions have been a 50/50 split. Popular to both were sessions on catalog database oriented.

Brainstorming:

Entrepreneurship

Asian resources

Intranet and organizational records (or files) management

Organizational development and our role in it

Explore our creative contributions to organizations

Continue panel discussions by members (general agreement with this)

Return to Open Access and Creative Commons developments

Examples of use

Photo exhibit – Walk of Stars – with member libraries and staff on display

Possible theme:

"How to be a Star"

Possible Resources:

UCLA business and advertising program

Business library

FINAL

UCLA has library school and potential speakers

Susan Rohner is going to look into tour possibilities and special libraries in LA

Possible Tours (maybe rent van if too far)

Studio Library – Jeopardy (how do they check facts?)

DreamWorks - had library internships

Special Libraries in L.A.

Panel Ideas:

How do folks handle current awareness?

Promoting your library (panel discussing outreach)

Costume collection that may be classified in some way

Speaker(s) from library school

How have programs changed?

Special library professor?

At 11:50am conference planning ended.

One final motion was made on filling board positions due to the election of a new Treasurer.

Margie moved that Lori be removed from the class of 2007 (to be treasurer) and Bill elected to take her place. Zuali seconded.

After membership approval, the business meeting was adjourned.