

**Minutes of the APLIC-I Business Meeting
Rochester Room, Minneapolis Hilton Towers, April 30, 2003**

The Business Meeting was called to order at 9: 30am by Margie Shiels. Thanks were extended to all who contributed to making arrangements and volunteered their time during the conference. Special thanks to Mary Panke for arranging the tour and lunch; John Carlson for making the banquet arrangements.

An announcement was made about UNFPA's 34 Million Friends Campaign (see below under New Business APLIC donation recommendation).

Minutes of the May 8, 2002 Business Meeting were submitted as part of the conference packet.

COMMITTEE REPORTS

(Full printed reports for several committees were included in the conference packet)

Treasurer: Anil Kumar

APLIC still annually accumulates reserves (surplus of \$536.09) in spite of our desire to sponsor appropriate activities of members (stipends, dups, chapter meetings). The Treasurer's Report was approved.

Archives: Margie Shiels

Material is incorporated as received. The full report is in the conference packet.

Dups: John Carlson

Report presented on activities as of April 2, 2003. Some discussion followed about the mailing list accuracy; currently there are 45 members. It is our recommendation that libraries rather than individuals should receive materials, but this is not a requirement. Perhaps we can send the unclaimed materials to a library in Iraq. The Dups Report was approved.

Membership: Julia Cleaver

The membership list is on the website (106 members, 25 renewed, 4 new members in 2003; 15 new last year). The recommendation was made that the Membership list should be downloaded once a year for the archives. In previous years a printout was included in the conference packet. There was discussion about follow-up on non renewing members. And while there is some follow-up, there is no effort to determine why someone does not renew.

Other recommendations:

***Make it clear that membership is for calendar year (Jan-Dec).

***Send an email in Jan to remind members they can download the form to renew for the new year.

The Membership Report was approved.

Newsletter: Nykia Perez & Yan Fu

Nykia reported that she is getting good participation and requested submissions about this conference.

There was a general acclamation from the membership present of thanks for keeping the newsletter going.

The change from quarterly to 3 per year is a good compromise and the email announcement of issue availability on the website works well. The Newsletter Report was approved.

Website: Tara Murray

No major changes have been made to the design, updates are made as received.

Links to newest communicator added.

Web Report accepted and approved.

OLD BUSINESS

- Electronic Resource Guides.

Update guides, new guides (see Board Mtg minutes from Oct. 2002)

Susan will post to the development gateway.

Best practice was updated in Feb. for DevGateway by Susan and Peggy.

- Chapter activities

APLIC supports local meetings, get togethers throughout the year and encourages formation of local chapters.

ELECTION

- VP &, president-elect Anne Ilacqua
- Class of 2006: James Burnes, Nykia Perez, Margie Shiels

Slate presented and accepted.

NEW BUSINESS

- ?APLIC to do a feature on the DevGateway (Susan)

- ?APLIC to make a contribution to UNFPA Campaign (Julia)

Motion to make a contribution

APLIC makes a contribution to UNFPA 34 Million Friends Campaign (minimum of \$107; \$1 for each member)

Motion passed

***Letter to accompany the check contribution. To be written by Margie and Zuali.

CONFERENCE PLANNING 2004

(Boston, MA) March 29, 30, 31, 2004 , Sheraton Boston Hotel

General discussion of topics and possible speakers

- Global Burden of Disease (covers global issues AIDS, Medical, Demography)
unsafe abortion, maternal mortality
???where is the information component in this??
Perhaps epidemiology (that is the whole concept of the global burden of disease)
- Develop a toolkit we can bring away from conference back to our offices
- Medical librarians to talk about the resources they use (things we do not use everyday) to get a new perspective.
Overviews of Cochrane, MEDLINE, WHO, NLM, RH Gateway, CDC
How do people in those fields see information professional--how do they use us.
Evidence-based medicine.
APLIC resource guides: way to share our expertise (contact Nykia)
- The incoming SLA president is from the Boston area, perhaps she would participate.
- Need a Common theme, umbrella
 - Information seeking behavior how we perceive our customers how services are viewed.
 - World summit on the information society
 - Indicators to measure use of information and communication technology to promote millennium goals.
- Future conference sites:
 - PAA 2005 PA (March 31-Apr.2, Philadelphia Marriott)
 - PAA 2006 LA (March 30-Apr.2, Westin Bonaventure)Prior to adjourning the contest to "Guess the library" in the posted photos was announced.

Meeting adjourned 10:45.