



Minutes of the APLIC-I Business Meeting
Grand Hyatt Hotel, Washington DC March 28, 2001

Attendees were gathered at 9:30am and announcements were made about "get well/thinking of you" cards circulating for Eleanor Gossen and Bob McCann. Anyone interested was welcome to sign the cards. Anil Kumar, Treasurer made an announcement to claim expenses or pay early because he had to leave early. Another announcement was made that the DC UNESCO office is closing and their library (K street) is giving stuff away. Gretl Cox announced the exhibit of Grandma Moses at the Museum of Women.

The Business Meeting was called to order at 9:33am by Peggy D'Adamo. She apologized about the fact of there being no fruit for refreshments. And explained the importance of attending the association business meeting--we hold only two face-to-face board meetings (one immediately preceding the conference and a Fall meeting at either the president or vice-president's organization) and only one business meeting. The Conference board meeting is last minute prep and most of the committee reports are saved to present to the membership at the business meeting.

A photo show of pictures from Tuesday's conference activities was presented courtesy of Jean Sack.

COMMITTEE REPORTS

(Full printed reports for several committees were included in the conference packet)

1. Membership(Report submitted and included in conference pack) Peggy D'Adamo for Eleanor Gossen
There are currently 57 paid members (includes 7 sustaining memberships). Most are renewals but there are 5 new members. Memberships continue to come in all year and by the end of the year we will most likely get back to our normal 100 members. Our new brochures can be used to recruit new members.
The report was approved by the membership.

2. Treasurer (Report submitted and included in conference pack) Anil Kumar
Accounts are no longer audited (we are small enough to avoid the expense). The board had adopted some measures designed to make use of the surplus we have always maintained (a relatively large surplus for an organization as small as we are). The net assets as of Dec. 31, 1999 were \$29,527.24. The money is held in 3-month CDs and a checking account. In spite of efforts to reduce the amount of surplus, the net assets as of Dec. 31, 2000 were \$29,920.30. One expense that was new during 2000 (and which will continue) was the monthly fee (\$49.95) for website hosting for our domain name. The source of our large surplus is grant money from the Bangkok and South America. Another source was income from printed proceedings of our conferences that were sold.

Suggestions from the floor regarding the use of our funds included:

- setting up local chapters (Susan Pasquariella mentioned that we used to have chapters and the one in NYC had Christmas Parties, one was in NC and it used to have activities.
- Jean Sack suggested the issue of the US Census--making it understandable to others
- Julia Cleaver suggested that APLIC-I maintain the "list of free materials"--hire an annotator
- Anil Kumar mentioned sponsoring an international APLIC attendee to the conference. Peggy D'Adamo related our experience of last year--2 \$250 subsidies to board members, Syliva Texidor was funded to attend from Argentina. This year we helped pay the travel expenses of two speakers from Boston.

The report was approved by the membership.

3. Archives Margie Shields

An inventory as of March 2001 was distributed that represents about two file-drawers' worth of materials.

Edith (our past Archivist) has been unreachable for the past 18 months, and all those materials she had been given are lost. If you can fill out any missing items please submit them.
The report was approved by the membership.

4. DUPS (Report submitted and included in conference pack) Peggy D'Adamo

Lisa Newman the previous coordinator has left and Peggy has been looking after. There is not much to do. During the past year 9 lists were sent out by 5 organizations. The DUPS list is separate from the listserv--we need to think about whether we want to keep them separate. It was mentioned that Yahoo groups.com offers free e-group listservs if we are interested in changing the location of the existing university sites of our lists and do not want to pay the web hosting service.

The report was approved by the membership.

5. Communicator Gretl Cox

There was nothing to report. There have been no issues since last summer. The editors have either left APLIC-I or been unable to compile issues for a variety of reasons. Now we have two new volunteer editors and a new issue can be expected soon. Discussion followed on the distribution issues. Currently an email is sent to the listserv announcing that the new issue is up on the web (a very few members still receive a printout of the web version mailed to them). It was suggested that perhaps we could add the table of contents in an email along with the url.

6. Publicity Peggy D'Adamo

Maryanne Belanger has left. However, prior to this conference Peggy did send a mailing (brochures, agenda, registration form) to 75 groups in the DC area. This Committee position is unfilled--we need a volunteer.

7. Publications Peggy D'Adamo

Publications is not a position we need to maintain. The Jordan volunteer (Abdullah Qudzi) will not be attending any meetings and we no longer have any publications (except for our electronic newsletter and Electronic Resource Guides).

8. International Relations Susan Pasquariella

Susan Pasquariella suggested that Publicity, Publications and International Relations be combined into one position with the goal of trying to raise the international visibility of APLIC. Michael Reale volunteered to publicize new items on the website. Leela McCullough has also offered to do something.

She requested new suggestions for the popular APLIC electronic resource guides.

The possibility of creating discussion lists was brought up. Michael Reale mentioned that Dell will offer a discount if we want to purchase 10 computers. Peggy D'Adamo referred to the letters sent in support of POPIN.

9. Website (Report submitted and included in conference pack) Peggy D'Adamo for Tonya Allen

The prepared report shows a monthly increase in hit counts and a consistent increase in the number of total unique referrers from 6 in August 2000 to 34 in February 2001. The report also includes some preliminary suggestions of Tonya Allen to change the home page, annotate the links to issues. Peggy will be holding a breakout session on the website and expects to get more ideas from that session.

The report was approved by the membership.

OLD BUSINESS

1. Union list update: Margie Shiels had volunteered to create a list of the journal titles our libraries subscribe to (not each individual issue received) from the old union list and then circulate that to us to be updated. But the current list is 3500 entries. It is too much to do. Lisa Sanders mentioned the Librarycom freemarc availability and the offer that Librarycom will APLIC-I members a 25% discount over next two years (\$225/year). It is not clear that enough APLIC-I members will sign up for Librarycom in order to create an effective Union List.
2. Peggy D'Adamo will be discussing the addition of a list of APLIC-I libraries to be put on the web in her breakout session on the website.

3. The new APLIC-I brochure available for use in recruiting.

NEW BUSINESS

Planning 2002 Conference

One possible conference theme: International Health (to tie in with the CDC in Atlanta). Topics to include: STD/HIV/AIDS, Jean Sack offered to report on Bangladesh activities. Other topics: Information sharing in an electronic age. Since time is running short and our next presenters are waiting we will defer further discussion to during lunch and conference wrap-up.

Peggy D'Adamo extended thanks to all who helped put this conference together, including: Laurian Carroll for setting up the NLM tour; Julia Cleaver for planning the conference, Margie Sheils for organizing the breakouts, all the individuals who led a breakout session; Zuali Malsawma for the conference programs, and Anil Kumar for arranging payments.

The slate of officers and board of directors for 2000/2001 was voted in and there was an exchange of the gavel from Peggy to Julia Cleaver. Julia extended thanks to Peggy for holding us together for the past several years.

The meeting was adjourned at 10:45am