

# **MEETING MINUTES**

## **APLIC-I Business Meeting Lyceum Complex-Carnegie Room New York Marriott Marquis, New York, NY Wednesday, March 24, 1999**

**Members in attendance:** Margaret D'Adamo, Anne Ilacqua, Lisa Newman, Nika Bareket, Ellen Copper, Tonya Allen, Maryann Belanger, Carol Knopf, Gera Draaijer, Diane Rubino, Bill Barrows, Eleanor Gossen, Katherine Willson, Wendy Brand, Angelika Deigner, Julia Cleaver, Gretl Cox

### **1. Call to order and announcements**

Co-President Lisa Newman called the 1999 APLIC-I Business meeting to order at 2:10 P.M.

### **2. Election results; introduction of new Officers and Directors**

Jean Sack presented the slate of officers. Sack announced that Newman's name should be added as Past Co-President. Maryann Belanger moved to accept the slate as amended, Carol Knopf seconded. The slate of officers was approved.

### **3. Gavel presented to the incoming President**

The organization's gavel is still missing, so it was symbolically passed from Anne Ilacqua and Newman to the new President, Margaret D'Adamo. Ann McIntyre agreed to contact past-president Debbie Bauer one more time about the missing gavel. If it cannot be found, it was agreed that a new one should be purchased.

### **4. Treasurer's Report**

Gera Draaijer presented a full report for the last fiscal year and an interim report for the current fiscal year. The current balance is about \$27,000. She also has the report from the last audit of the books if anyone is interested in looking at it. She recently met with the new Treasurer, Anil Kumar, and already transferred \$3000 to the new account in New York. She will transfer the remaining balance from the checking account in Austin along with the Certificate of Deposit at the end of March and close the Austin account. Diane Rubino moved to accept the report, Bill Barrows seconded. The report was approved.

### **5. Committee Reports**

#### **A. Membership**

Newman presented an interim membership report as she is still accepting membership renewals. She reported that the organization will probably have about the same number of members as last year.

## **B. Archives**

Ilacqua presented Edith Ericson's report that was sent to the Board for the Fall Board Meeting. D'Adamo will contact Ericson to get an update on her activities and to see if she intends to continue acting as archivist. It was decided that printing out email was the best way for archiving those communications. Barrows reported that he has the camera ready copies for past conference proceedings to donate to the archives if appropriate.

D'Adamo suggested that Ericson send any items that she is having trouble identifying or dating to the Fall Board meeting for assistance from Board members.

## **C. DUPS Program**

Newman presented the DUPS report. She presents the information as reported from members who have offered items via the DUPS Listserv, so the statistics are varied. For future reports, Newman stressed that the most important piece of information is to whom the items were sent. The DUPS Listserv currently has 26 subscribers.

Gretl Cox currently in charge of making paper copies of the posted lists and sending them to members that do not have reliable email. She would like someone to take over that task. Barrows volunteered if Newman can supply him with sets of mailing labels. Members were asked to wait for at least two months before discarding DUPS items to give these participants a chance to make requests.

Julia Cleaver reported good experiences with the program and will write an article about them for the Communicator.

## **D. Publicity**

Belanger reported that she realized too late that she was in charge of conference publicity to publicize the conference through avenues such as SLA. She did talk it up informally and posted information on various email lists. She volunteered to do it next year, but would like some basic information about the conference theme and possible speakers by December for more effective publicity.

## **E. Communicator**

Diane Rubino discussed Jean Sack's report. Good hit rates and the positive feedback received from her recent survey was reported. Cox volunteered to assist

with future issues, as Sack will be leaving for Bangladesh. D'Adamo suggested publicizing the *Communicator* to other lists, such as AFLIB (a list for African Librarians).

Newman requested a version that is easily printed off to send to people who need printed copy. Peggy will try to accommodate this in future issues.

## **F. Publications and Web**

**Web Page:** Newman is always looking for ideas for changing or adding to the web site.

**Union List of Serials:** Ilacqua read a report from Mike Zimmerman about the status of the project to update the APLIC-I Union List of Serials. He has not been able to spend much time on the project, but hoped to get back to it soon. He reported some technical issues, such as a complicated database structure that requires new entries to be made in two different databases and a security problem that allows users access to the entire database, not just their own entries. The Board authorized \$500 last fall to help with the project, but Zimmerman felt it is more of a time problem than a money issue. Rubino felt his concerns over security should not stop us from proceeding with the project, as she felt we should be able to trust each other. She will write an article for the *Communicator* about the project.

## **G. POPIN liaison**

Zimmerman reported that he is not sure what is expected from him as POPIN liaison. A decision will be made in new business about the future of this position.

## **H. Nominating Committee**

Newman, Ilacqua and Cox will form the new Nominating Committee.

## **6. Old Business**

### **A. Conference Reports**

#### ***1998 Conference***

Newman and Ilacqua presented a report on the 1998 Conference in Chicago that was attended by 28 people. Problems with the size and arrangement of the room were noted. One speaker had to cancel at the last minute, so the schedule had to quickly be adjusted. They had to rely on local speakers rather than PAA presenters, as they were unable to come earlier. They also reported a good working relationship between the two of them facilitated joint conference planning.

They asked for a discussion on conference format as the 1998 Conference followed a different format from previous years and the current year. The Board and Business meetings were held consecutively on the last day to try to avoid duplication and increase attendance. It was felt that this arrangement made for a very long morning of meetings and time ran short for the Board Meeting. A discussion followed as to how to increase attendance, particularly at the Business meeting. Holding it at the end is most proper for the purposes of electing new officers, but it often means losing members who leave town early. The pros and cons of the lunch meeting from 1997 were also discussed. It was the best attended and very efficient. It was, however, expensive and very rushed. The officers most involved in the meeting, such as the president and recording secretary, were unable to enjoy their lunches. Nika Bareket noted that she, as well as others, may be confused about the differences between and purposes of the Board and Business Meetings.

It was suggested that the Business Meeting be held in the middle of the conference to so that members will more likely be still in town. Elections could be held separately at the end of the conference. It was also suggested that the Business Meeting be renamed to make it sound more interesting. Suggestions included: Members Meeting, Membership Meeting, General Session.

### ***1999 Conference (preliminary report)***

D'Adamo reported that 35 people registered for the 1999 Conference, including 2 student and 3 international participants. She anticipates that we will break even on conference expenses this year.

## **B. Status of APLIC-I brochure revision**

Newman made suggested updates to the APLIC-I brochure and Rubino and Laurian Carroll will have a mock up ready for review for the Fall Board meeting.

## **C. Status of APLIC-I Survey**

It was decided that reviving the APLIC-I survey is a worthwhile project. Newman will update the survey used by Gloria Roberts. Cleaver reported that Lisa Croucher could help with the technological aspects of creating an interactive version of the survey on the Web. Katherine Willson will collect the paper surveys from members. The old survey is on the Web page for members to review. Comments should be sent to Newman.

# **7. New Business**

## **A. Fall 1999 Board Meeting**

Newman volunteered Philadelphia as the location of the Fall Board Meeting location, because it was in Baltimore just two years ago. That location was agreed upon pending approval from Newman's director.

## **B. POPIN Liaison**

Due to the feelings of Zimmerman about the vague nature of this position and the fact the Susan Pasquariella of POPIN is an active member of APLIC-I it was decided to eliminate the position of North American liaison to POPIN. Motion to eliminate the position was made by Cleaver and seconded by Cox. The motion was approved.

## **C. Conference 2000 planning**

Tonya Allen and Bareket presented themes from past conferences and then offered two possible themes for the 2000 conference.

Allen's theme centered on the preservation of knowledge in the digital age. Topics on this theme include changing media, preserving and cataloging the web, obsolete formats, ownership of knowledge, electronic subscriptions, and disaster planning.

Bareket's theme centered on issues of education. Topics on this theme include educating the librarians of the future, preparing children for the information age, distance learning, education in multi cultural society, and educational attainment.

A general discussion of the themes followed. Knopf suggests combining the two, with a focus on the library aspects. Rubino prefers concrete useful information, as opposed to theoretical issues. Cleaver suggested including sessions on training end users. Sack expanded on the idea of disaster planning to issues in developing countries and the Los Angeles earthquake.

Belanger reminded us that the 2000 Census will be held the following week, and suggested a speaker from the Census Bureau or the California State Data Center would be appropriate. She felt that this could tie into both themes by stressing the issues of preserving Census information and training on the use of Census data.

Rubino offered the following working title: Knowledge in the digital age: preservation and training

Allen and Bareket are looking for members with knowledge of Los Angeles for banquet suggestions.

Ideas for the 2000 conference will be posted to the listserv for further discussion.

## **8. Adjourn meeting**

Knopf motioned to adjourn the meeting. Rubino seconded. The meeting was adjourned at 3:30 P.M.

Respectfully Submitted

Wendy Brand

Recording Secretary