

MEETING MINUTES

APLIC-I Board of Directors Spring 2002 Meeting
May 6, 2002, Gwinnett Room, Atlanta Hilton

Meeting was called to order at 3:16 pm

In attendance:

1. Anil Kumar
2. Susan Pasquariella
3. Peggy D'Adamo
4. Kay Willson
5. Judy Dye
6. Bill Barrows
7. Laurian Carroll
8. Yan Fu
9. John Carlson
10. Margie Shiels
11. Zuali Malsawma
12. Julia Cleaver

Minutes of the Board Meeting (10/25) were submitted and corrections as noted have been made. The corrected version is reflected in the copy that is on the web (as posted by Peggy). Motion made to approve the minutes as corrected was approved.

Most of the committee minutes will be presented at the full Business Meeting on May 8th. Brief discussions regarding Nominations and Old Business are summarized below.

Nominations

Peggy D'Adamo reported that there are several volunteers for the 2005 class. Funmi, Tara, and Julia will be nominated to fill that class, the other names will be reserved for future vacancies that may arise. Volunteers:

Funmi Akhigbe*
Tara Murray*
Julia Cleaver*
Ann Ilacqua (fill in for class of 2003)
Susan Pasquariella (fill in for class of 2003)
Bill Barrows (new treasurer)

Lisa Sanders has volunteered to organize a conference if it was held in Seattle (but is unable to accept the position of vice president). The next PAA conference is scheduled for Minneapolis (May 1-3, 2003).

Discussion ensued on the benefits APLIC receives by its association with the PAA's conference (free meeting rooms, speakers are usually coming to the locale to attend PAA, hotel rates at PAA Conference Rate).

This comes up periodically. Susan Pasquariella, citing years of experience in APLIC, reiterated we are too small to try to do it on our own. We gain credibility being associated with PAA (to executives in our organizations, so funding to attend is more readily available).

Regarding nomination/volunteer for the position of Vice President, Laurian Carroll will probably be on tap for the Boston conference (PAA scheduled for April 1-3, 2004). Zuali Malsawma has agreed to be the VP nominee for next year if conference planning can be simplified. The board agreed that in order to ease conference planning for next year, we will depend on APLIC members for conference speakers instead of looking for outside speakers. John Carlson will handle restaurant arrangements. On these conditions, Zuali has agreed to be VP for next year.

Vacancies:

Zuali's place in 2003 class will be taken by Susan.

Patricia Klosky's place in 2003 class to be taken by Ann Ilacqua. Patricia was unable to be in attendance at business/board meetings.

Anil Kumar may not be able to continue as Treasurer, since attending meetings may become a problem depending on what type of organization he finds employment with. It was suggested that he continue as "honorary accountant," while a new Treasurer (Bill Barrows) is elected.

APLIC board needs to have a background sheet prepared that will provide information on:

Bank name, signatories, address, account info

Should the president be added as a signatory on the bank account? No, since the secretary stays in their position longer, that individual should be the additional signatory.

The board proposed the following positions and duties:

Honorary accountant (maintains accounts/spreadsheet)

Treasurer (board position, authorizes payments)

Secretary (board position, backup for access to account)

All will be signatories on the account.

A motion made and accepted for this new arrangement.

With the new nominations, the Slate is complete and will be presented at the business meeting for the election.

OLD BUSINESS

- At the Business Meeting the union catalog will be brought up for discussion to see if there is interest.

- Chapters: NYC started chapter, but somehow it fell into disuse. There is now a Seattle chapter and a RTI/NC chapter. The Board encourages chapter formation and the Chapter Policy will be highlighted at the Business Meeting.

NEW BUSINESS

So many people from developing countries wrote for stipends to attend conference and to ask for scholarships, we need to present a formal policy on what we will fund.

APLIC-I offers stipends for conference attendees.

- Awardees will be expected to participate in some substantive way to the conference (includes helping with registration, note taking at a breakout session, or presenting a paper).
- Developing countries maximum stipend per individual: \$1000
- Developed countries maximum stipend per individual: \$500
- Granting of a stipend includes free APLIC-I conference attendance (registration fee waived).

The Board determined that a maximum of \$2000 per year could to be allocated for granting stipends related to APLIC-I conference attendance.

FINAL BUSINESS

Volunteers for note taking for presentations and introductions for speakers were solicited. Julia will do some intros. And since we have most of the presentations in electronic form, we do not need note takers.

Meeting was adjourned at 4:25pm Conference packets were compiled.